#### Mobile App

 Submit Ticket & My Tickets – An option has been added to the add files when creating a ticket or editing a ticket. Files can be uploaded from your photo library, take a photo directly or documents.

10:31 🕅		al 9 🖽
Home	Help Desk	*
Ticket Type Ca Student De		Ŧ
Ticket Types Keyboard		т
Ticket Descript Broken key		
Who is bein	g affected?	
Der Bailey Jons	ison	٩
	-OR-	
Location		٩
Files	Add	Edit
2 Itema		Hide -
R.M.	ā	
0 -	Submit	

#### General

- Manage Screens When multiple columns were enabled, using sorting or filtering on columns positioned far to the right of the manage page would cause the screen to refocus at the beginning. As a result, users had to scroll back to their desired column to view the results.
- **Confirmation Messages** All confirmation message will now display longer on the screen and will have a count down progress bar underneath the messages. If you hover over the message, the counter will stop.

ONE TO ONE P L U S			Q Search				
Cashboard	Home > Asset > EditAs	set				圜 10	01QA 🛓 1to1 QA 😝 I
😭 Sites 🛛 🔪	Edit Asset Created by Api User Api User	3/7/2025, 11:00 AM Modified by Api User Api User	V7/2025, 11:00 AM	Print Label	Tickets (0) 🚨 Users	\$ Invoices (\$0.00)	vity Log
Assets V	- Asset Information		+ Purchasing Informat	tion			
Assign	Asset ID Description	11 Desc3	+ Device Information				
Turn In	Serial Number *		+ Related Files		No Files		
(III) Print Labels		20					
😂 Bulk Update	Type *	Desktop × ¥	Asset Custom Field				
<b>7</b> Bulk Assign	Group	Maintenance × ¥	WiFi Mac Address Custom	WiFi Mac Address Custom			
Quick Add	Class	Class2 × V	Platform version				
<ul> <li>Inventory Audit</li> </ul>	Category Pool	Laptop × ¥ Staff × ¥	Ethernet Mac Address Custom				



#### <u>Assets</u>

- Add/Edit Assets -
  - Assigning an asset to a user updates correctly but reverts to the original room number after closing the related ticket and refreshing the asset edit screen. This issue has now been fixed.

ONE TO ONE				Q Search		
Dashboard	Home > Asset > Edit A	lsset				
Sites >	Description			- Related Files		6 Uploaded Files
Assets 🗸	Serial Number *	5CD4394CK1			£	
3 Manage	Туре *	Chromebook	×v		Click to choose files or drag here	
Assign	Group	Maintenance	×v		Saved Files	
Turn In	Class		~	PDF	NV-0001042510.pdf	* 1
Print Labels	Category		~	PDF		<b>*</b>
	Pool		~		a3fbd39-b6b8-4031-93d4-c67ca6798747_7	* 1
Bulk Update	Manufacturer		~	TUGINA		
Bulk Assign	Model *	HP Chromebook 11 G3/G4/G4 EE	×v	Sand Sand Sand	:025-03-12_10-36-41.jpg	* 1
Quick Add	Status *	Active	×v			
Inventory Audit	External Status	Active				
Students >	Notes			i i i i i i i i i i i i i i i i i i i	report_day_users (4).csv	* 1
Staff >			6	3	: -I1200.jpg	些 ∎
Locations >	- Assigned/Held Info	mation				
Help Desk >	Assigned To User	Zoee (Student) Durham-Zuber (ID: Z-100100) - QAHS			:-11200.png	* 1
Parts >			×v	- 18 and		<u>~</u>
Invoices >	Assigned To Location		~			
	Held By User	Zooo (Student) Durbam Zuber (ID: 7 100100)		-		

• Related Files will now display a thumbnail of the image.

• Assign Asset – Searching for a related user by ID was not functioning correctly. This issue has now been resolved.



• The Bulk Update feature under Assets will now compute the Anticipated Replacement Date when the Purchase Date and Service Life Months fields contain values.

			Home > Asset > EditAs	set		
ONE TO ONE DO NE			Edit Asset			🕒 Print Label 🖌 Tickets (1) 💄
🕒 Dashboard	Home > Assets > Bulk Update		Created by Landon Jones 10/	17/2016, 9:51 AM Modified by 1to1plus Plus 3/	10/2025, 1:37 PM	
Sites >	Pool	Select An Option	- Asset Information		- Purchasing Informat	tion
	Purchase Date	3/1/2025	Asset ID	109	Purchasing Information	
🖣 Assets 🗸 🗸	Purchase Order No.		Description			
🗄 Manage	Purchasing Information				Warranty Expiration	
Assign	Service Life Months	48	Serial Number *	10	Vendor	
	Last Active Date		Туре *	Chromebook.	✓ Cost	
Tum In	Warranty Expiration		Group		V PO Number	
Print Labels	Vendor		Class		V Purchase Date	2025-03-01 ×
📚 Bulk Update	Asset Class	Select An Option	Category		✓ Service Life Months	48
	Description	Select An Option	Pool		V Anticipated Replacement	2029-03-01 x
P Bulk Assign	Notes		Manufacturer		V Funding Sources	~
Quick Add	Notes		Model *	Thinkpad 11E	✓ Funding Source Types	~
Inventory Audit			Status *	Active ×	✓ Funding Percentage	100
🐱 Students 🔉	Asset ID/SN	109	External Status	Active	Funding ID	
			Notes		+ Device Information	
💄 Staff 🛛 🗲					The Device Information	

### <u>Staff</u>

• Edit Staff – The Credentials button that takes you the Edit User Login, will now display the password policy requirements.

2	Staff	~	Username *	
Œ	Manage		- Change Password	
30	Print Labels		Password	······
m	Locations	>	Password Confirmation *	······
2	Help Desk	>	Password Requirements	<ul> <li>At least 10 characters is required</li> <li>At least one uppercase letter is required</li> <li>At least one lowercase letter is required</li> </ul>
*	Parts	>		At least one number is required     At least one number is required     At least one special character is required
5	Invoices	>		<ul> <li>Password and Password Confirmation must match</li> </ul>
-5	Imports	>		

#### Help Desk

- Add/Edit Tickets
  - o Related Files will now display a thumbnail of the image.

				Q Search		)	
e Dashboard	Home > Ticket > Edi	t Ticket					
Sites >	Edit Ticket TSP	<b>(-5009505</b> ole16@gmail.com 3/7/2025, 10:56 AM Modifie	ed by 11o1 QA 3/12/2025,	12:10 PM		La Action	ns 🛇 Unwatch
Assets >	- Details			- Files		5 Uploaded Files	
🗵 Students >	Description	Test			*		
💄 Staff 🔹 🔸					Click to choose files or drag here		
m Locations >	Status	In Progress	× *	L	Saved Files		
Help Desk 🗸	Closure Type		~				
🗄 Manage	Closure Notes				9a3fbd39-b6b8-4031-93d4-c67ca6798747_7 50x422.jpg	∠ ∎	
🔁 My Tickets					2025-03-12_10-36-41.jpg	* 1	
TE My Queues	6 Filter Ticket Types Type Categories	by selecting Ticket Categories			in an		
📥 Email Tickets	Types	X Chromebook	~				
4dd New	Platform	Chromebook Cracked Screen	~	PDF	INV-0001042510.pdf	* =	
b Submit Ticket	Technician	Ben Zuber	×v	1000	s-I1200.jpg	* =	
😂 Bulk Update	Queue		~				
羚 Parts 🔿	Priority	Critical	×v				
Invoices >	Collaborators		~	Train	s-I1200.png	* 1	
imports >	- User/Location						
	Related User	Zoee (Student) Durham-Zuber (Z-100100	QAHS) × ♥				

• Notes are will now allow inline images. These images can be uploaded from the templates or by directly pasting image in the note area.



 Email Correspondence will now allow inline images. These images can be uploaded by directly pasting image in the correspondence area.

ONE TO ONE			Q Search	QS	earch mail 辈
Lashboard	Home > Ticket > Edit Ti	cket			
Sites >	Edit Ticket TSK-	5009539 16@gmail.com 3/12/2025, 12:36 PM Modified by 1to1 QA 3/12/	2025, 12.36 PM	÷	回 ① 圖 巴 E E E : Re: TSK-5009539 - New Ticket - QAHS - New Student [cb22582
	- Details		+ Files		413b-a80f-d094a72a6e30] Inbox x
Students >	Description		- Notes	9	QAHS 12:37 PM (0 minutes) to +
ft Locations >	Status	New Ticket X V	Total Time: 0		ONE TO ONE'
🙎 Help Desk 🗸	Closure Type	~	- Email Correspondence (1)		
🖽 Manage	Closure Notes		Re: TSK-5009539 - New Ticket - QAHS - New Student From: jicole16@gmail.com 3/12/2025, 12:37 PM		Is this your laptop damages?
<ul> <li>YΞ My Tickets</li> <li>YΞ My Queues</li> <li>▲ Email Tickets</li> </ul>	Type Categories	selecting Ticket Categories	In this your leptop damages?		
# Add New	Types Platform	× New Student	1 Anno and a second		Samsuna
b Submit Ticket	Technician	Ben Zuber 🛛 🗙 🗸	SAMSUNG		
😂 Bulk Update	Queue	~			
🏂 Parts 🔷 🔿	Priority Collaborators	Moderate × V			
💈 Invoices >	Compositions	×			
🚽 Imports >	- User/Location				

#### <u>Invoices</u>

• Add/Edit Invoices – For Clover and Rutherford, if invoices were past due, the day user feature was not being automatically set for the related user. This has now been fixed.

#### **Settings**

• System>Custom Emails – Custom email templates now allow inline images to be inserted in the body of the email.

ONE TO ONE ONE			Q Search		
🖶 Dashboard 🧂	Home > System Properties	Home > System Properties > Custom Email > Edit			
in Sites	Edit Custom Ema	ail			
Image: State       Image: State       Image: State         Image: State       Image: State       Im	Name * Subject * Description Body	Survey         OnetoOnePlus         Survey         B I U A ✓ I ✓ ···         Please click the link below and answer the survey.         Survey         Questions marked with on * are required.         How would you rate the [support/onboarding/product/etc] experience         Good         Bad         What's the main reason for your score? *         Please type here         Is there anything you'd like to add? We love feedback. *			
Vsers Sites					

System>Add/Edit User Login – The "special characters" that are required in the password are based on the English US Keyboard. The special characters that are allowed:
 `!@#\$%^&\*()\_+-={}|[]\;':",./<>?

ONE TO ONE ONE	Q Search	
🖶 Dashboard	Home > System Properties > User Logins > Add User Login	
Sites >	dd User Login	
🔓 Assets >	- User Name	
🗵 Students >	User*	
💄 Staff 🛛 🗲	Username*	
fm Locations >	This is a required field.	
Help Desk 🔉	- Change Password	
羚 Parts 🔿	Password*	
🕏 Invoices 🗲	This is a required field.       Password Confirmation	
🚽 Imports >	Password Requirements O At least 10 characters is required	
📑 Reports >	At least one uppercase letter is required     At least one number is required     At least one number is required	
🍫 Settings 🗸 🗸	At least one special character is required     Password and Password Confirmation must	
System	match	

- System>Rules -
  - A new option has been added when you click on "New" button, enabling you to select module. Currently, only Tickets are available. This update lays the groundwork for the upcoming OU Movement feature.

	Q Search
🖶 Dashboard	Home > System Properties > Rules > Add
Sites >	Add Rule
Assets >	Module *
💌 Students >	
L Staff >	Tickets
fm Locations >	
🔎 Help Desk 🗲	
羚 Parts 🛛 🗲	
💲 Invoices 🔉	
🚽 Imports >	
🖹 Reports 🔉 🗲	
🍫 Settings 🗸 🗸	
🕸 System	

• A new option has been added to the Add/Edit Rule screen for "Module". This will default from the selection on the initial add new page. Currently, only Tickets are available. This update lays the groundwork for the upcoming OU Movement feature.

🕒 Dashboard	Home > System Properties > Rules > Add
Sites >	Add Rule
Assets >	Changes to this section will reset conditions, modifications, and other actions
🗵 Students >	Module* Tickets × V
💄 Staff 🛛 🗲	
Locations >	Rule Name*
Help Desk 🗲	Description
🏂 Parts 🔹 🗲 🗲	
Invoices >	Priority *
	Enabled C
🖹 Reports >	
🗣 Settings 🗸 🗸	- Conditions
🤨 System	

• A new option has been added to the add/edit rules screen to allow a rule to be enabled/disabled. This flag will be enabled by default.

		Q Search
🖶 Dashboard	Home > System Properties > Rules > Add	
Sites >	Add Rule	
🔓 Assets >	Changes to this section will	reset conditions, modifications, and other actions
🗵 Students >	Module *	Tickets × v
💄 Staff 🛛 🗲		
ff Locations >	Rule Name*	
🚊 Help Desk 🔉	Description	
🄀 Parts 🔿	Event *	3
S Invoices >	Event *	×
🚽 Imports >	Enabled	0
불 Reports 🛛 🗲		
💠 Settings 🗸 🗸	- Conditions	
🤨 System	Or	

• Enabled flag has been added to the manage page and to the select/sort columns option.

ONE TO ONE		Q Search		
C Dashboard	Home > System Properties > Rules			🕎 1to1QA 🙎 1to1
😭 Sites >	Rule(s) Showing all 8 records		🗢 Colu	umns 🛛 🔻 My Views 🛛 + A
Galaxies →		Select columns and sorting order	2 Refresh Column Finder	V Page Size
📓 Students 🗲	View Applied: Standard	Search I ×		
Left Staff >	Rule Name	All columns (10):	Enabled	Modified Date  \$ Ac
	Select Select	Rule Name (clickable column)     Description	Yes No Select	Select
🙎 Help Desk >	Survey	Module	Yes 10/24/2023, 7:56 PM	10/29/2024, 3:13 PM
X Parts >	Asset Type Critical	Event	Yes 10/27/2023, 12:42 PM	10/29/2024, 3:22 PM
Invoices >	Asset move If device is assigned to a student at F	Priority III	Yes 2/14/2025, 9:27 AM	3/7/2025, 11:06 AM

#### $\circ$ Created by/Modified by information has been added to the Edit Rule screen.

	) ONE		Q Search
🕒 Dashboar	d	Home > System Properties > Rules > Edit	
🟩 Sites	×	Edit Rule Created by 11o1 QA 10/24/2023, 7:56 PM Modified by 11o1 QA 10/29/203	24, 3.13 PM
Assets	>		
🗵 Students	>		t conditions, modifications, and other actions
💄 Staff	>	Module *	Tickets
f Locations	>	Rule Name *	-
🧕 Heln Desk	<u> </u>		Survey

 Created by/Modified by information has been added to the Rules manage page and the select/sort columns

		Q Search				
🚯 Dashboard	Home > System Properties > Rules				<b>剄</b> 1to1QA	🛓 1to1 QA 🛛 🕤
🛱 Sites >	Rule(s) Showing all 8 records			¢ Co	lumns 🛛 🔻 My Views	+ Add New
Assets >		Select columns and sorting order	C Refrest	Column Finder	V Pag	e Size 50 🗸
🕱 Students >	View Applied: Standard	Search				
💄 Staff 🛛 🗲	Rule Name	All columns (10):	Enabled ¢	Created Date \$	Modified Date +	Actions
Interpretation →	Select Select	Rule Name (clickable column)     Bescription	Yes No	Select	Select	× Clear
Help Desk >	Survey	Module :::	Yes	10/24/2023, 7:56 PM	10/29/2024, 3:13 PM	2 📋
	Asset Type Critical	Event	Yes	10/27/2023, 12:42 PM	10/29/2024, 3:22 PM	2
🄏 Parts 🔷 🗲	Asset move	Priority	Yes	2/14/2025, 9:27 AM	3/7/2025, 11:06 AM	2 🔋
🕈 Invoices >	DES Student Devices If device is assigned to a student at Students	Created By	No	2/26/2025, 3:31 PM	2/26/2025, 3:37 PM	C 🕯
Imports >	asset assigned to student at	Created Date 🗰	Yes	3/7/2025, 11:07 AM	3/7/2025, 11:07 AM	2
📄 Reports >	dhs IT Tickets	Modified By	Yes	11/12/2024. 11:40 AM	11/12/2024, 11:40 AM	2 🕯
🍫 a. Settings 🗸 🗸			tes	11/12/2024; 11:40 AM	11112/2024, 11:40 AM	
System	Ticket Type Default Technician         This rule sets the technician on a tic           Rule         default technician field on the ticket		Yes	10/4/2022, 7:58 AM	10/4/2022, 7:58 AM	2
- oystem	This rule sets the technician on a tic	k		10110000 7 50 111		6

• **Tickets>Note Templates** – Note templates will now allow inline images in the body of the template.



• Imports>API Imports (users and assets) – Field Mappings for "simple fields" such as Serial Number located under source column now have the ability to do extraction templates.

	Defaults		Ch	loose Source	$\sim$	Choose De	stination	~ +
Default Asset Type *	MacBook Air	× v		Source	Destir	ation	Preserve 🚯	Remov
Default Asset Model *	MacBook	×v		Serial Number		Number		X
efault Asset State *	Active	×v	-	Senai Number	Sella	Number		^
Default Site *	QADO	×	-	Device Name	Comp	uter Name		×
				Extraction Templates				0
	Credentials			Source Alternatives				0
IRL*			-	Serial Number	Asset	ID		×
ccess Token *		R		Extraction Templates				0
				Source Alternatives				0
Action Items			-	Operating System N	Opera	ting System		×
Copy Settings From				Extraction Templates				0
opy octangs i folli		$\sim$		Source Alternatives				0

• Imports> Intune – Last sync date has been added to the Intune Import source column

Intune I	Managed	Device
----------	---------	--------

- Standard Settings			+ Data Syncing Options			
Enable Import	2		+ Preview			
- Connection Setting	s		- Field Mappings			
	Defaults		Choose Source	A Choose D	estination	× +
Default Asset Type *	Chromebook	× v	Azure AD Registered	ation	Preserve 6	Remove
Default Asset State *	Active	×v	Compliance State		The Man Property Law	
Default Site *	QAHS	××	Device Name	Number		×
	Credentials		Device Registration State Email Address	D	2	×
Client ID *			Enrolled Date Time	<b>A</b> odel		×
Tenant GUID *			ICCID	tion		×
Client Secret *	-		IMEI Is Supervised	tive On		×
			Last Sync			
Sava			MEID			

• Imports>Google – IP Address has been added to the Google Import source column Google Chrome OS Device

- Standard Settings			+ Data Syncing Options				
Enable Import			+ Preview				
Connection Setting	s		- Field Mappings				
	Defaults		Choose Source	^	Choose D	estination	× +
Default Asset Type *	Chromebook	×	Annotated Asset ID	â	tion	Preserve <b>G</b>	Remove
Default Asset State *	Active	×v	Annotated Location		odel		×
Default Site *	DHS	×v	Annotated User Auto Update Expiration				
	Credentials		IP Address	Nu	umber		×
Query Value			LISI JYIL	D		2	×
Permissions *		a	MEID	stiv	ve On		×
Admin Email *			Mac Address Model	al	State		×
Ison Credential *		-	Most Recent User				
		-	Notes	-			

• Imports>Jamf Pro Computer – Last Check In and Reported IP Address has been added to the source column

amf Pro Comp	outer									
<ul> <li>Standard Settings</li> </ul>		+	Da	ata Syncing Options						
Enable Import	Enable Import			+ Preview						
- Connection Setting	gs	-	Fi	eld Mappings						
	Defaults		Ch	noose Source	$\sim$	Choose De	stination	× +		
Default Asset Type *	Laptop × v			Source	Desti	nation	Preserve 🚯	Remove		
Default Asset State *	Active × •			Serial Number		Number		×		
Default Site *	QADO X V		•	Senai Number	Sella	Number	U	^		
	Credentials		۲	Asset Tag	Asset	ID		×		
Jsername *			٠	Model	Asset	Model		×		
Password *	<i>©</i>		•	Username	Assig	ned To User		×		
URL*			•	Username	Held I	By User		×		
Action Items			•	Last Check In	Last A	Active On		×		
Copy Settings From	V		•	Reported IP Address	IP Ad	dress		×		
	This will copy Access Token, Username, and Password from the selected service.									